

February 6, 2024

Satoshi OKU  
Dean  
Research Faculty of Media and Communication  
Hokkaido University

## Announcement of Job Opening

To Whom It May Concern:

Hokkaido University is pleased to announce an opening for a non-tenured English language teaching position.

### 1. Position

A full-time specially appointed, non-tenured associate professor or professor in the Research Faculty of Media and Communication, Hokkaido University.

### 2. Teaching Duties

Teaching Spanish as a foreign language to undergraduate students along with other Spanish language-related subjects.

### 3. Qualifications

- (i) Native speaker of Spanish,
- (ii) Master's degree (PhD holder preferred),
- (iii) Active research career in Linguistics/ELE, Area Studies (Spanish or Latin American Studies, Asian/Japanese Studies, etc.), Media Studies or Tourism Studies.
- (iv) Professional qualifications and/or work experience in ELE.
- (v) Working level of proficiency in Japanese and possession of the ability to conduct lectures in Japanese and English is highly desirable.

### 4. Contract Period

The contract period is four years. Contract renewal is possible depending upon evaluation of work/academic achievements during the contract period. The period of the renewed contract is four years for a total of 8 years maximum.

5. Trial Period

1 months

6. Salary

Roughly 6.4 million yen per year for associate professor, and 7.4 million yen per year for professor.

7. Working Arrangements

Seven hours and forty-five minutes per day under the Discretionary Labor System for Professional Work based on consent or Fixed Working Hour System.

8. Health Insurance, Etc.

Covered by Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association, Welfare Pension, worker's compensation insurance, employment insurance.

9. Name of Recruiter

Hokkaido University

10. Responsibilities

- (i) Teaching a maximum of 9 courses (18 classroom hours) per week,
- (ii) Conducting academic research and developing teaching materials,
- (iii) Examination preparations and grading

11. Contract Commencement Date (Scheduled)

October 1<sup>st</sup>, 2024

12. Application Materials (3 documents in total)

To be sent by e-mail attachment or web applying through JREC-IN Portal:

- 1) An application form (one Word or pdf file) containing,
  - a) Cover letter (2 pages of A4 maximum) including your reasons for applying teaching philosophy, and any particular contributions you can make to the department (in Japanese, Spanish or English),
  - b) Resume (include your date of birth),
  - c) List of publications. List separately those publications in refereed journals and those which are unrefereed articles or conference presentations/proceedings,
  - d) Contact details (name, affiliation, title, email address, telephone number) of two referees. At least one must be currently employed in higher education.
- 2) One sample of your research

A pdf file or scan of a published paper, a draft of a conference presentation, or an MA/PhD thesis chapter.

3) A scanned version of the degree certificate of the highest degree obtained.

#### 13. Application Deadline

March 29<sup>th</sup>, 2024 (Japan Time: 5:00 PM)

#### 14. Submission Address

Applications should be sent to the following address:

Email: [ELE2024@imc.hokudai.ac.jp](mailto:ELE2024@imc.hokudai.ac.jp)

Please write “ELE Position” in the subject line of the email message.

or

Application documents should be sent via upload link of JREC-IN Portal.

#### 15. Contact Information

All inquiries should be made by e-mail only to:

Email: [ELE2024@imc.hokudai.ac.jp](mailto:ELE2024@imc.hokudai.ac.jp)

Research Faculty of Media and Communication, Hokkaido University

Associate Prof. MASUDA Noriko

Faculty Website: <https://www.imc.hokudai.ac.jp/rfmc/>

\*Hokkaido University is a non-smoking environment, except in designated outdoor smoking areas.